



Copeland Forest Friends Association Meeting Minutes  
Board Meeting – May 18, 2022  
Horseshoe Resort (and David via call in)

In attendance: David Kennedy, Kyra Howes, David Myles, Andrew Doble, Len Cater, Jenn Copeland, Lisa Banks, Don McKinnon, Catherine Blakely, Brad Turner

Regrets: Ray Gingras, Robb MacDonald

**1. Review of the Agenda**

**2. Review of the Minutes**

- a) Motion to approve May 2022 minutes.  
Moved by Andrew, seconded by Jenn – Carried

**3. Business Arising from the Minutes**

- a) Trout Pond update
  - 1. New stone and gravel installed to provide cover for the clay.  
This is a temporary solution.
  - 2. MNRF and SSEA will work on what the final solution will be.

**4. Financial Reports and Decisions**

- a) April 2022 Financial Report presented by David Myles.  
Motion to approve April 2022 Financial Report.  
Moved by Catherine, seconded by Lisa – Carried
- b) David advised that banking has now been transferred to BMO.
- c) \$1000 donation from Patrick Stark.
- d) Direct deposit now set up to our account which will allow people to use e-transfer to pay for their membership. David to investigate if there are any fees associated with e-transfers.
- e) David M requires Director's information for Provincial Government compliance. David will send out details to the Directors to update online.

**5. Membership Update**

- 1. Len provided it.
- 2. Len to send out list with phone numbers for leaders to drive the expired members to come back on
- 3. Discussion around large groups. CFFA will advise that any groups 50+ should send an email to the MNRF to advise them

**6. Slate of Directors for 2022**

David Kennedy as President  
Len Cater as Vice-President  
David Myles as Treasurer  
Lisa Banks as Treasurer

Motion made by David K, passed.

## **7. Project List (from spotty memory as we forgot the sheets)**

## **8. Review of AGM**

1. Everyone felt it was positive
2. Need to set it earlier in the year – perhaps Wednesday March 29, 2023
3. Can we limit it to 90 minutes?
4. Guest speaker was very well received
5. User Group Feedback (I have consolidated it)

### **Vision Statement**

- a) Ensure focus is on Ecology
- b) Message in lieu of trail committee work
- c) Development of trail governance

### **Top 3 Trail Issues**

- d) Poop – mainly dog poop in bags left behind
- e) Braiding, directional, speed (bikes)
- f) Balance of signage

### **Improvements or Changes**

- g) Restoration of trails (erosion, wetlands)
- h) Support for Line 3 swamp area
- i) Education – dogs not on leashes, etiquette, safe access to water
- j) Trail closures where needed
- k) Organized events for promoting awareness and membership
- l) Short term versus long term plan on maintenance

### **How would user group like to help**

- m) Identify trails to close or open
- n) Spotlight articles on user groups on web/newsletter

## **9. Trails Committee Report - Don McKinnon**

- a) User Survey had been started. So far over 100 responses.
- b) Posters will be available next week for trail survey.
- c) Trail ecology workshop with Kyra's group. More work coming on this. June 9<sup>th</sup> is current date.
- d) Trail segment assessment is next task on list.

## **10. Parking Lot Proposal - Kyra**

- a) Ministry has received the proposal from us.
- b) Kyra will submit NDMNRF Work Permit application. Need for Natural Heritage Evaluation and Archaeological Assessment to be determined through NDMNRF review of application. NDMNRF review process will take time. Need to include neighborhood feedback (David to speak with the 4).

## **11. Kiosk Plan**

- Jenn to provide comments on the Mission Statement
- Need to submit proposal to MNRF
  - a. Brad looking into Scott Landscaping and Timber Ridge log homes and is awaiting quotes.
  - b. Plan to have the sign installed as well
- Signage funds need to be spent by June 2022.
- Designs are potentially available from Home Hardware
- David and Brad to discuss further to finalize proposal
- Budget is set at \$1600 – Motion – Catherine first, Lisa seconded

## **12. Communication**

1. Website – updates for this is needed. David M to look into helping in this area.
  1. Each user group should be the owner of their section. Update every 3 months.
2. Facebook – ad hoc with David K and Kris – Jenn has agreed to take over the Facebook watch as well as info@copeland [copelandfriends@gmail.com](mailto:copelandfriends@gmail.com),
3. Instagram – not active
4. Twitter – not active
5. Flickr – does anyone use it?
6. Email – membershipfriends@.ca

## **13. Other Business**

1. Consolidation of Bylaws – Lisa to take the lead and work with David on this.
2. Conflict of Interest and Harassment – create a Code of Conduct – Lisa as well to take the lead on this
3. Water testing team is now fully staffed.
4. DU Pond will be drawn down in 2022.
5. Stickers for the sign – they are made just need to pick up and then get them out there.
6. 'You are here' signs – Andrew to provide an inventory
7. Township looking at putting in Public Parking signs. We will suggest P1 and P2.

8. Tick signs – Robb to work with Andrew about putting them out.

**14. Date of Next meeting** – June 15, 2022

**15. Adjournment** – 9:12pm Jenn 1<sup>st</sup> and Don 2<sup>nd</sup>.

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